



**CITY OF MONTEBELLO
ADMINISTRATION**

MEMORANDUM

DATE: March 12, 2020
TO: Honorable Mayor and City Council
FROM: René Bobadilla, City Manager
RE: City Council Newsletter

1. Events Calendar
2. Fire
3. Planning
4. Police Department
5. Public Works
6. Recreation and Community Services

FIRE

NEWS AND EVENTS

Three probationary employees completed their academy training on Friday, March 6, 2020, and started their observation shifts this week on Monday, March 9, 2020. During this training, they will respond on actual 911 calls receiving a first-hand look at how the Montebello Fire Department responds to emergency and non-emergency requests for service.

PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT

NOTABLE PROJECTS

PLANNING

Planning Applications: 0

CODE ENFORCEMENT

Open Cases: 345

BUILDING AND SAFETY DIVISION

Permits Issued: 7

Plan Check: 5

Inspections Conducted: 25

POLICE

NOTABLE INCIDENTS

March 6, 2020 - Burglary

Montebello Officers responded to a call of a male subject breaking into the "Scout" house at Chet Holifield Park. Upon their arrival, two subjects were seen exiting the building. Both subjects ran from Officers in different directions. One subject was detained and arrested for burglary.

March 6, 2020 – Assault with a Deadly Weapon

Montebello Dispatch was contacted regarding a gunshot victim near Atlantic Blvd and the 60 Freeway. The victim advised that the incident occurred in Montebello near a taco shop on Wilcox. Officers responded to the area and found evidence that the incident occurred to the rear of the 800 block of N. Garfield Ave. The victim sustained a graze wound to the head and was transported to a local hospital for treatment. Montebello Detectives are investigating the shooting.

March 7, 2020 – Robbery Arrest

Montebello Officers responded to the area of Washington Blvd and Bluff Rd to contact the victim of a robbery. The victim described being held at knife point by the suspect. The suspect took the victim's cell phone and fled the area. Officers located the suspect a short time later. The suspect was arrested for robbery.

March 8, 2020 – Robbery

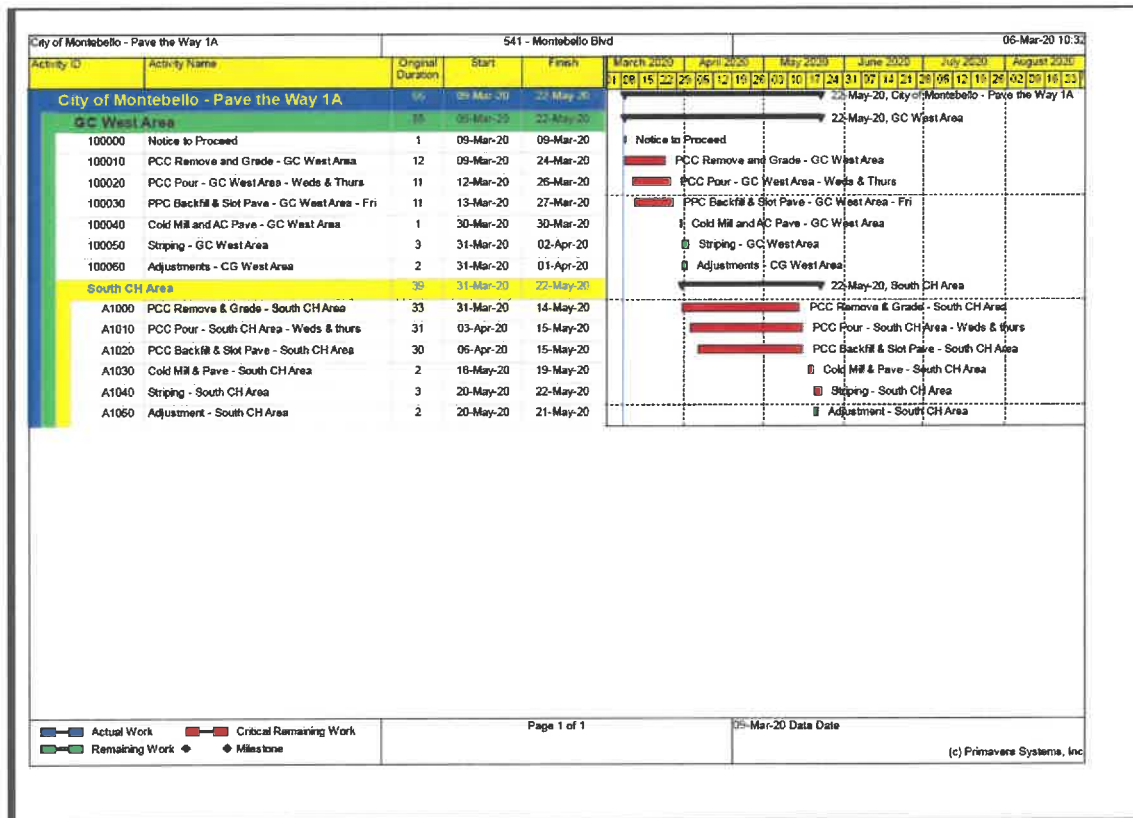
Montebello Officers responded to the 2100 block of Montebello Town Center regarding an armed robbery that had just occurred. The suspect approached the victim while he was sitting inside of his car. The suspect produced a handgun and pointed it at the victim's head. The suspect demanded a backpack that belonged to the victim. The suspect fled the area with the victim's property. Detectives are investigating the robbery.

PUBLIC WORKS

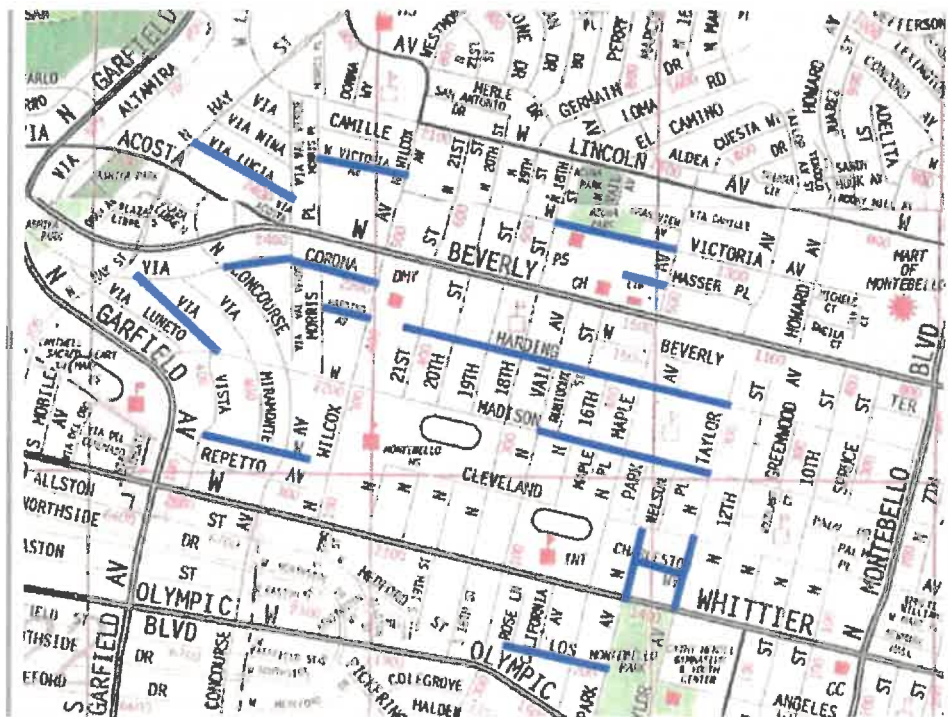
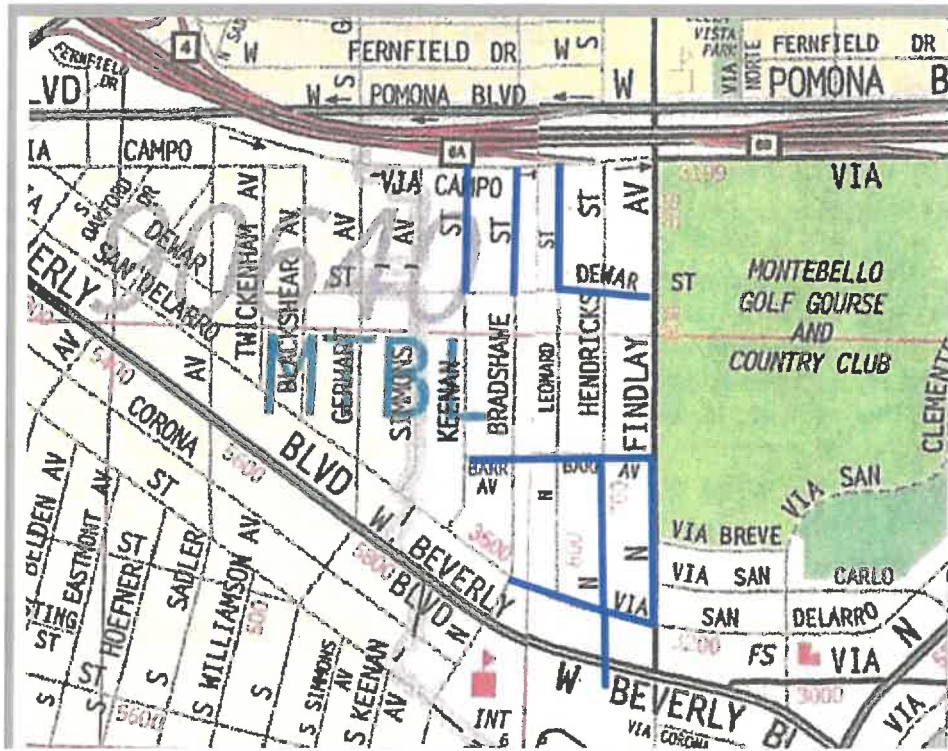
NOTABLE PROJECTS

ENGINEERING

PAVING THE WAY – On December 18, 2019, the City Council approved a \$27M Street Improvement Bond to invest in the City’s Infrastructure. The Project calls for street and sidewalk improvements on various streets citywide. On Monday, March 9, 2020, the Contractor began mobilization and concrete repairs in the first area. The Contractor has distributed notices to residents and businesses, as well as, installed projects signs in the first repair area. There are 50 streets in the first area that will be repaired; these are mostly in the northeast quadrant of the City. The concrete repairs consist of sidewalks, curbs, gutters, driveways and install new American with Disabilities (ADA) ramps at street corners. After the concrete repairs are completed the asphalt pavement repairs will begin in May 2020. Please see schedule and maps below in which the Contractors will be working on this phase.



PUBLIC WORKS (CONT.)



PUBLIC WORKS (CONT.)

MONTEBELLO BOULEVARD BIKE LANE AND SIDEWALK ACTIVE TRANSPORTATION PROGRAM (ATP) GRANT PROJECT – Work on this Project began with the mobilization and concrete improvements (sidewalks, curb & gutters, ADA ramps, etc.) on the west side of the Project. Construction operations continue mostly on the eastside of the street and median. Some utilities have relocated their lines, as required by the Project. Southern California Gas Company is currently relocating an existing gas line in the Project area. Other utilities are still designing the utility relocation, such as Southern California Edison (SCE) and AT&T. The Contractor continues with the installation of the recycled water line for the Montebello Hills Project and the adjustment of an existing City Water System potable water line. The City and Contractor continue to meet on a weekly basis to review work progress and coordinate with impacted utilities.

VARIOUS STREET IMPROVEMENT (CP No. 873 PROJECT) – The Project calls for street and sidewalk improvements on the following streets: Beverly Terrace (Maple to Easterly End Cul-de-Sac), Hay Street (Garfield Avenue to Southerly City Limit), Los Amigos Avenue (Weimar Way to Las Flores), and Oakwood Avenue (Montebello Boulevard to Spruce Street). All street paving operations and concrete repairs have been completed. The Contractor and Inspector are finalizing the Project close-out documentation. The Notice of Completion (NOC) is tentatively scheduled for City Council approval on Wednesday, March 25, 2020.

STREET AND INTERSECTION PAVEMENT REHABILITATION (CP No. 872 PROJECT) – The Project calls for street and intersection pavement rehabilitation and sidewalk improvements, on the following streets: Weimar Way (Avenida De La Merced to Los Amigos), Madison Avenue (Taylor to 12th Street), Holger Drive (Victoria to Forbes), and Via Campo at Vail Avenue Intersection. All street paving operations and concrete repairs have been completed. The Contractor and Inspector are finalizing the Project close-out documentation. The Notice of Completion (NOC) is tentatively scheduled for City Council approval on Wednesday, March 25, 2020.

BEVERLY BOULEVARD STREET IMPROVEMENTS (21ST STREET TO HOWARD AVENUE – CP No. 866) – The Project will consist of removal and reconstruction of existing concrete sidewalks, curb and gutters, driveway approaches, curb ramps, cold milling existing asphalt concrete pavement, adjustment of sewer manholes frames and covers, raising water valve covers to finished grade, installation of pavement markings, curb painting, and installation of traffic loops. On February 12, 2020, the City Council awarded a construction contract to Gentry Brothers for this Project. Additionally, at the same meeting the City Council approved the release of a Request for Qualifications (RFQ) for Public Works Inspection and Construction Management Services for this Project. Construction is not anticipated to start until early/mid April 2020.

PUBLIC WORKS (CONT.)

ARROYO DRIVE STREET IMPROVEMENTS (CP No. 858 PROJECT) – The Project calls for street and sidewalk improvements on Arroyo Drive between Astra Drive and Rose Glen, including new sidewalk, curb and gutter and storm drain on the north side of Arroyo Drive (between Paramount Boulevard to Rose Glen), pavement restriping, adjustment of sewer manholes, ADA

ramps, etc. On February 12, 2020, the City Council awarded a construction contract to Sequel Contractors for this Project. Additionally, at the same meeting the City Council approved the release of a RFQ for Public Works Inspection and Construction Management Services for this Project. Construction is not anticipated to start until early/mid April 2020.

BEACH STREET IMPROVEMENTS – The Project calls for street and sidewalk improvements on Beach Street between Vail Avenue and 3rd Street, including new sidewalk, curb, gutter and storm drain, pavement restriping, adjustment of sewer manholes, ADA ramps, etc. On February 12, 2020, the City Council approved the release of an Request for Qualifications (RFQ) for design and engineering services for the proposed improvements with proposals due now on Tuesday, March 17, 2020.

TRAFFIC & SAFETY COMMISSION – The next Commission meeting is scheduled for Wednesday, April 1, 2020 at 6:00 p.m. in the City Council Chambers.

IMPORTANT MESSAGE FROM SOUTHERN CALIFORNIA EDISON (SCE) AND W.A. RASIC CONSTRUCTION - W.A. Rasic Construction, a contractor for SCE, is currently working on upgrading SCE's subsurface infrastructure (electric underground vault installation and replacement, which are critical to ensuring reliable power to customers) on Beverly Boulevard, between Spruce Street and 300 feet west of Howard Avenue. Rasic Construction has implemented the approved traffic control plans (including restriping and reduction in the number of westbound lanes). It is estimated that the work will take approximately 60 days to complete. Motorists are advised to expect delays and use alternate routes, especially during peak traffic periods.

IMPORTANT MESSAGE FROM SOUTHERN CALIFORNIA GAS COMPANY – The Gas Company began replacement work on their existing gas main and service lines in the area of Vail Avenue, Via Palermo, Appian Way and Westmoreland. All work will be completed per City issued permit and approved traffic control plans. The Gas Company has placed electronic message boards in the area and has provided notices to impacted residents.

RECREATION & COMMUNITY SERVICES

Special Events

The City's annual Eggstravaganza Egg Hunt will take place at Montebello City Park on Saturday, April 11, 2020 from 10:30 a.m. - 2:30 p.m. The event features egg hunts for ages 2-14, vendors, raffles, live music, free jumpers and more. Contact the Montebello City Park Sports Office at (323) 887-4570 for more information. Stay tuned to City's website for any changes to event.

Recreation Division

Summer Youth Employment Program (SYEP) – Due to the popularity of the Summer Youth Employment Program (SYEP) the department will use a lottery system in order to select eligible youth for the program. This program is for participants between the ages of 14 and 21. Lottery slips are now available through Thursday, March 20, 2020. Lottery slips will be available in the Human Resources Department Monday thru Thursday from 9 a.m. – 5 p.m. The SYEP lottery drawing will be held on Saturday, April 4, 2020 at 12:00 noon at Montebello City Park.

Youth Sports Program – Youth Soccer registration begins on Monday, March 23, 2020. This program is for participants ages 3-14 and will span from April 2020 to July 2020. Registration is \$60 per participant and participants are guaranteed 9 games.

Adaptive Baseball registration also begins on Monday, March 23, 2020. The Program is scheduled to begin in June 2020 and end August 2020. Registration is \$70 per participant with 9 games guaranteed.

Spring Camp - Spring Camp registration for youth ages 5 – 12 began on Tuesday, March 3, 2020 and will continue until the program is full. The fee is \$100 for the one week session. Spring Camp will take place at Fremont Elementary School from April 13, 2020 to April 17, 2020 from 7:00 a.m. to 6:00 p.m. Campers will enjoy a week of fun arts and crafts, indoor/outdoor activities; plus an entertaining field trip will be offered at an additional cost. Snacks will be provided daily.

Senior Center Programs – The Senior Center will be hosting the following events as a part of its regular programming:

- Friday, March 13, 2020 – Cal Fresh Healthy Living Seminars, 9:30 a.m. – 10:30 a.m.
- Friday, March 20, 2020 – Cal Fresh Healthy Living Seminars, 9:30 a.m. – 10:30 a.m.
- Friday, March 27, 2020 – Cal Fresh Healthy Living Seminars, 9:30 a.m. – 10:30 a.m.
- Monday, March 16, 2020 – St. Patrick's Day Pot Luck, 11:00 a.m. – 1:00 p.m.
- Thursday, March 19, 2020 – Depression Presentation, 10:00 a.m.
- Thursday, March 24, 2020 – Stroke Prevention Presentation, 10:00 a.m.
- Wednesdays & Thursdays (through April 9) - Free AARP Tax Service (By appointment only call the Montebello Senior Center at (323) 887- 1575 to make an appointment)

RECREATION & COMMUNITY SERVICES (CONT.)

On May 21, 2020 Senior Center staff will be attending the 55th annual Older Americans Recognition Day at the Dorothy Chandler Pavilion. The Senior Center nominated Yolanda Bustos, President of the Gad-a-Bouts Club, for recognition.

Golf Commission

The next Golf Commission meeting is scheduled for Wednesday, March 18, 2020 at 6:30 p.m. in the Council Chambers. The February 19, 2020 Golf Commission meeting was canceled due to lack of quorum.

Culture and Recreation Commission

The next scheduled Commission meeting will take place on Thursday, March 19, 2020 at 5:30 p.m. in the City Council Chambers.

The Culture and Recreation Commission is still pursuing sponsors for the dog waste station program. For \$350, local vendors will be sponsoring 1 of the 14 desired dog waste stations. In turn, a small placard will be placed on the post commemorating their donation. The first dog waste station will be installed at Acuna Park in late March 2020.

My Montebello Smartphone App

The My Montebello app is available in the Apple App Store and Google Play Store. The app connects residents to City services, resources, and information. The app includes a feature where residents have the ability to report problems, such as potholes, broken park equipment and fallen trees.

As of March 11, 2020, the app has been downloaded onto 611 devices and the City has received 74 new work orders within the week and a total of 208 work orders that have either been referred to the appropriate contracted agency, resolved by staff, or are pending repair.

Golf Operations

Effective March 1, 2020 the Montebello Golf Course and Golf Pro Shop management and operations has been temporarily contracted out to S&S Labarge Golf, Inc. for an initial four month period with a not-to-exceed 18 month contract. This limited contract will provide the City the opportunity to develop next steps. S&S Labarge Golf, Inc. demonstrates the desired knowledge and experience and will assist the City in keeping the Golf Course operations running smoothly and efficiently. The Golf Course Range is now open Monday through Thursday from 1:00 p.m. to 8:00 p.m. and Friday through Sunday from 8:00 a.m. to 8:00 p.m.

RECREATION & COMMUNITY SERVICES (CONT.)

Park Master Plan

On Monday, March 9, 2020 Recreation staff had a kick-off meeting with KTUA for the City's Park Master Plan. The Park Master Plan will serve as a planning and asset management tool for the City's parks and open spaces. It is being done in an effort to improve quality of life for current and future residents by compiling strategies to sustain and enhance the current park system.

A major component of the Project is public outreach. As a part of the creation of the Park Master Plan, several community workshops will be held in the upcoming months to receive input from residents. The input received will be incorporated into the final document.

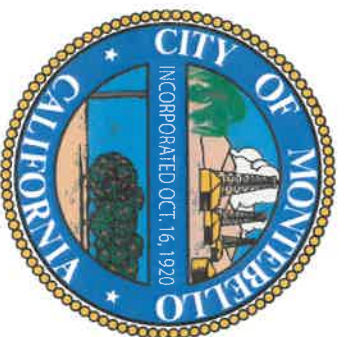
Proposition 68 Grants

In August of 2019, the City applied for a total of three Proposition 68 Statewide Parks Program (SPP) grants for City Park, Holifield Park and Taylor Ranch Park renovations and additions. The City was not awarded funding in this grant cycle, but an additional round of funding for SPP grants is expected to be announced this year with a possible application due date in Fall 2020. This was a competitive statewide grant program comprised of \$254.9 million to be awarded. The State received nearly 450 applications requesting \$2.3 billion in funding. In total, 62 projects were awarded Statewide. There were 15 projects awarded within Los Angeles County, with the City of Los Angeles receiving funding for 4 projects, County of Los Angeles receiving funding for 4 projects and 6 additional cities receiving funding. A majority of the selected projects consisted of plans for the construction of new parks, which was a heavily weighted criterion for the grant.

Park Maintenance

This week, Park Maintenance staff painted the concession building and counter at Grant Rea Park. Additionally, the fields at Grant Rea Park were closed on March 10, 2020 due to rain.





EVENTS CALENDAR 2020

DATE	TIME	EVENT	LOCATION	ORIGINATING DEPT.
MARCH				
03/10/20	4:30 p.m.	Youth Commission Meeting	City Hall Council Chambers 1600 West Beverly Boulevard	Recreation Staff: David Sosnowski
03/11/20	5:30 p.m.	City Council Meeting	City Hall Council Chambers 1600 West Beverly Boulevard	Administration City Council & Staff
03/17/20	6:30 p.m.	Planning Commission Meeting	City Hall Council Chambers 1600 West Beverly Boulevard	Community Development Staff: Joseph Palombi
03/18/20	6:30 p.m.	Golf Commission Meeting	City Hall Council Chambers 1600 West Beverly Boulevard	Recreation Staff: David Sosnowski
03/19/20	4:30 p.m.	Pacific Premiere Bank Ribbon Cutting	Pacific Premiere Bank 2401 West Whittier Boulevard Suite B	Montebello Chamber of Commerce
03/19/20	5:30 p.m.	Culture and Recreation Commission Meeting	City Hall Council Chambers 1600 West Beverly Boulevard	Recreation Staff: David Sosnowski
03/25/20	5:30 p.m.	City Council Meeting	City Hall Council Chambers 1600 West Beverly Boulevard	Administration City Council & Staff

DATE	TIME	EVENT	LOCATION	ORIGINATING DEPT.
APRIL				
04/01/20	6:00 p.m.	Traffic and Safety Commission Meeting	City Hall Council Chambers 1600 West Beverly Boulevard	Public Works Staff: Danilo Batson
04/02/20	12:00 p.m.	Whittier Palm Dental Ribbon Cutting	Whittier Palm Dental 1900 West Whittier Boulevard	Montebello Chamber of Commerce
04/04/20	12:00 p.m.	Student Youth Employment Program (SYEP) Lottery	Montebello City Park 1301 W. Whittier Boulevard	Recreation Staff: David Sosnowski
04/08/20	5:30 p.m.	City Council Meeting	City Hall Council Chambers 1600 West Beverly Boulevard	Administration City Council & Staff
04/11/20	10:00 a.m.	Eggstravaganza Egg Hunt Event	Montebello City Park 1301 W. Whittier Boulevard	Recreation Staff: David Sosnowski
MAY				
05/05/20	6:30 p.m.	Planning Commission Meeting	City Hall Council Chambers 1600 West Beverly Boulevard	Community Development Staff: Joseph Palombi
05/06/20	6:00 p.m.	Traffic and Safety Commission Meeting	City Hall Council Chambers 1600 West Beverly Boulevard	Public Works Staff: Danilo Batson
05/12/20	4:30 p.m.	Youth Commission Meeting	City Hall Council Chambers 1600 West Beverly Boulevard	Recreation Staff: David Sosnowski
05/13/20	5:30 p.m.	City Council Meeting	City Hall Council Chambers 1600 West Beverly Boulevard	Administration City Council & Staff
05/19/20	6:30 p.m.	Planning Commission Meeting	City Hall Council Chambers 1600 West Beverly Boulevard	Community Development Staff: Joseph Palombi
05/20/20	11:30 a.m. - 1:30 p.m.	Montebello Police Awards Luncheon	Quiet Cannon 901 Via San Clemente	Police Staff: Chief Brad Keller
05/20/20	6:30 p.m.	Golf Commission Meeting	City Hall Council Chambers 1600 West Beverly Boulevard	Recreation Staff: David Sosnowski
05/21/20	5:30 p.m.	Culture and Recreation Commission Meeting	City Hall Council Chambers 1600 West Beverly Boulevard	Recreation Staff: David Sosnowski

DATE	TIME	EVENT	LOCATION	ORIGINATING DEPT.
5/25/20		MEMORIAL DAY HOLIDAY – CITY HALL CLOSED		
05/27/20	5:30 p.m.	City Council Meeting	City Hall Council Chambers 1600 West Beverly Boulevard	Administration City Council & Staff